

~ MINUTES ~

REGULAR / SPECIAL MEETING ~ BOARD OF DIRECTORS

MARY WALKER SCHOOL DISTRICT NO. 207

January 17, 2018 ~ 6:30pm ~ Springdale, WA 99173

MEMBERS PRESENT	GUEST(S) PRESENT		MEMBER(S) ABSENT
Beckman, Diana (Vice-Chair) Canfield, Jeff (Chair) Roy, Amy Scott, Jim Winters, Rick (Interim Supt.)	M. Anderson Cobb, Matt Hargrave, Edwina Holsten, Tina	McIsaac, Sue Norris, Amanda + 1 youth Peone, Wendy	Turner, Justyn

CALL TO ORDER & FLAG SALUTE

This meeting was called to order by J. Canfield at 6:35pm and was followed by a flag salute and Pledge of Allegiance, recited by all present. There was one change to the Consent Agenda (specifically, Personnel / Staff Changes: Christine Cannon should be listed as New Hires – Classified: Para Educator – Sub.). There were no other changes or additions to the Agenda.

CONSENT AGENDA

- Board Meeting Minutes:
 - Regular Meeting – December 14, 2017.
- Personnel / Staff Changes:
 - Administrator Contracts:
 - Bradford K. Sulgrove (Supervisor of Facilities & Maintenance)
 - Resignations – Classified:
 - Tim Goad (Bus Driver - Route).
 - New Hires - Classified:
 - Christine Cannon (Para Educator – Sub.).
 - Sean Conner (MS Basketball C-Squad Coach).
 - Richard Fish (Bus Driver – Sub. & Bus Driver – Trip).
 - Kimberly Hunt (Bus Driver – Route & Custodian – Sub.).
 - Jordyn Matherly (Para Educator – Sub.).
 - Brooklynn Schurger (Custodian – Sub.).
 - Makenzie Schurger (Para Educator – Sub.).
 - Other – Classified:
 - Jaymi Stricker (MS Basketball Asst. Coach).
- Donations:
 - Chewelah Lions Club; \$50.00 value (winter clothing: vest, gloves, hats); students in need.
- Accounts Payable:
 - January 2018.
- Payroll:
 - January 2018.

PUBLIC FORUM

Nothing to report.

PK-5 PRINCIPAL / SPECIAL EDUCATION (SPED) DIRECTOR REPORT

E. Hargrave presented briefly on the following:

- Enrollment (P-5) – holding relatively steady.
- Other:
 - Board Member Appreciation – thank you, Board members!
 - Attendance – teacher now in Elementary School doing after-school on Mondays, Tuesdays and Wednesdays (alternating days and teachers); transporting 22 students.
 - School Improvement Plan – report still not ready yet for Board presentation; still must continue to improve Math scores.

6-12 PRINCIPAL / ALE MANAGER REPORT

M. Cobb presented briefly on the following:

- Status:
 - Middle School / High School – see ‘Other’.
 - High School.
 - ALE Programs – nothing to report.
- Other:
 - Every Student Succeeds Act (aka No Child Left Behind) – participated in webinar.
 - Safety – A Lockdown Drill and an Evacuation with Parent Re-unification Drill are scheduled for January 25th; staff will be briefed on January 22nd; a select number of staff will be de-briefed following the event.
 - Other topics briefly discussed were Dual Credits, SBACs for ELA and Math, Absenteeism, 9th grade failure indicators, staff collaboration time, and ELL progress.

BUSINESS SERVICES DIRECTOR REPORT

S. McIsaac presented briefly on the following:

- Status:
 - Enrollment = 502 Headcount; 495.79 fte.
 - Monthly Budget Report – bus purchased; tractor leased; van purchased; reiterated that District will probably need to file Budget Extension in spring.
- Other:
 - Discussed status of 501(c)(3) status of The Rural Alliance; designation may still be awhile in coming.

SUPERINTENDENT REPORT (R. Winters, Interim)

- Other:
 - Allergy Plan (L. Hixson, School Nurse) – postponed to February Board meeting.
 - Impact Aid (W. Peone) – Board Policy and Procedure (#6980 & #6980P) reviewed during the course of several meetings/events with eligible members of tribal community; presentation included comments from these individuals; requested annual renewal and approval of said policy and procedure.
 - Make-up Day Discussion – School closed October 30th (2017) due to safety concerns; will confer with Board Chair in next 2-3 weeks and make decision on which date to make-up this date (probably February 16th).
 - Air Quality Issues – DIVCO and ESD101 working together to check radon levels, mysterious chlorine smell in Elementary classroom and ongoing HS Gym mold smell.

BOARD POLICY REVIEW

- Board Policy, Procedure and/or Form: (Annual Review)
 - #6980 & #6980P: Management Support: Administration of Impact Aid Funds.
- Board Policy, Procedure and/or Form: (1st Reading)
 - #5203P: Personnel: Staff Assistance Program (delete procedure).
 - #5211: Personnel: Transfers (delete policy).
 - #5215: Personnel: Assignment and Transfer of Certificated Administrative Staff (delete policy).
 - #5221: Personnel: Part-Time Staff (delete policy).
 - #5230 & #5230P: Personnel: Job Description / Responsibilities (delete policy & procedure).
 - #5240P: Personnel: Evaluation of Staff (delete procedure).
 - #5252P: Personnel: Staff Participation in Political Activities (delete procedure).
 - #5280P: Personnel: Termination of Employment (delete procedure).
 - #5281P: Personnel: Disciplinary Action and Discharge (delete procedure).
- Board Policy, Procedure and/or Form: (3rd Reading)
 - #1340: Board of Directors: Targeted Student Learning (new policy, no procedure).
 - #2024 & #2024P: Instruction: Online Learning (updated policy & procedure).
 - #3115 & #3115P: Students: Homeless Students – Enrollment Rights and Services (updated policy & procedure).
 - #3122 & #3122P: Students: Excused and Unexcused Absences (updated policy & procedure).
 - #3235 & #3235P: Students: Protection of Student Personal Information (updated policy & procedure).
 - #3416 & #3416P: Students: Medication at School (updated policy & procedure).

- #3432 & #3432P: Students: Emergencies (updated policy & procedure).
- #4217, #4217P & #4217F: Community Relations: Effective Communication (new policy, procedure & form).
- #5005 & #5005P: Personnel: Employment and Volunteers: Disclosures, Certification Requirements, Assurances and Approval (updated policy with new title, & deletion of old procedure / no new procedure).
- #5240: Personnel: Evaluation of Staff (updated policy only).
- #6101 & #6101P: Management Support: Federal Cash and Financial Management (new policy & procedure).
- #6106 & #6106P: Management Support: Allowable Costs for Federal Programs (new policy & procedure).
- #6220 & #6220P: Management Support: Bid Requirements (updated policy & procedure).
- #6580, #6580P & #6580F: Management Support: Continuity of Operations Plan (new policy, procedure & form).
- #6700 & #6700P: Management Support: Nutrition, Health and Physical Fitness (updated policy & procedure with new title).

PLANNING AND DISCUSSION

- 2018-2019 School Year Calendar – 1st draft; discussions included increasing work days from 182 to 185 and filing for 3-day waiver.
- Capital Levy Election (February 2019) – R. Winters looking at collecting pricing from DA Davidson and Piper-Jaffray; also discussed possibility of having new gym built vs. renovating existing gym.

EXECUTIVE SESSION

As presiding officer, J. Canfield announced the intent of the Board to enter into an Executive Session not expected to exceed 60 minutes to: receive and evaluate complaints or charges brought against a public officer or employee [§(1)(f)]; and/or evaluate the qualifications of an applicant for public employment or to review the performance of a public employee [§(1)(g)]. The regular meeting re-convened at 8:48pm. No motions were made during the Executive Session.

BUSINESS

- A. Roy made a motion to accept and approve all items of the Consent Agenda, with the change as noted herein and to include the January 2018 Accounts Payable and January 2018 Payroll (all as noted below); J. Scott seconded; motion carried.

Gen Fund	Warrant numbers	161158	through	161171	\$	61,205.43
	Warrant numbers	161209	through	61282	\$	192,001.95
ASB – K8	Warrant number	161156			\$	166.51
	Warrant number	161208			\$	1,183.44
ASB – HS	Warrant number	161157			\$	160.81
Transportation Vehicle Fund	Warrant number	161207			\$	125,687.59
Payroll	Warrant numbers	161172	through	161206	\$	490,607.46

- Board Policies, Procedures and/or Forms:
 - A. Roy made a motion to adopt, renew, update and/or delete all Board Policies, Procedures and/or Forms, as indicated herein (#3122, #3122P, #3432 and #3432P, pending Principal review/approval, and #3416 and #3416P, pending Nurse review/approval); D. Beckman seconded; motion carried.

OTHER BUSINESS

Nothing to report.

ADJOURNMENT

D. Beckman made a motion to adjourn at 8:53pm; A. Roy seconded; motion carried.

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Tina L. Holsten, Clerk

 Board Secretary

 Board Chair (or Vice-Chair)